

**Zero Carbon Business Programme Lead
Reporting to Membership Management Team**

Full time role for 12 months
Office and WFH hybrid role

Introduction

Your chance to put Manchester businesses in the race to zero!
A new and exciting opportunity has been created here in Manchester to engage and support Manchester businesses and organisations to join the race to zero – Manchester Zero Carbon Business Programme Lead.

Greater Manchester Chamber of Commerce is the U.K's largest accredited Chamber and plays a key role in the business landscape locally, nationally and internationally. We strive to support Greater Manchester in its aims to become established as a world leading city region through our work with over 4,200 businesses.

The Manchester Climate Change Agency, Manchester Climate Change Partnership and the Greater Manchester Chamber of Commerce are seeking an engaging, dynamic and outcome-focused individual to lead the development and delivery of a new Manchester Zero Carbon Business Programme; working as part of Manchester's wider ambitions to become one of the first zero carbon, climate resilient cities in the world.

The Agency and Partnership are responsible for developing and facilitating the delivery of the city's climate change strategy, ensuring Manchester plays its full part in limiting the impacts of climate change, in line with the Paris Agreement.

The Partnership is made up of over 70 organisations from across 11 sectors, with collective responsibility for over 20% of the city's direct CO₂ emissions. Having committed to zero carbon and started to develop bespoke action plans, work is now required to support members to finalise their plans and, most importantly, move into delivery. Alongside this, work is also required to grow the Partnership, reaching new sectors and organisations not currently engaged in the city's collective efforts.

Manchester's businesses and organisations are responsible for 38% of the city's direct CO₂ emissions, with additional responsibility and influence over supply chain emissions, staff, customers, and other key stakeholders. We are aiming for Partnership members to have direct responsibility and influence over at least 50% of the city's direct CO₂ emissions.

The new zero Carbon Business Programme will be developed in partnership with C40, CDP and the World Business Council for Sustainable Development, as part of Manchester's participation in the 'City-Business Climate Alliance' (CBCA). Manchester is one of eight cohort cities selected to participate in CBCA, working alongside Dallas, Durban, Lisbon, New York, Stockholm, Tel Aviv and Vancouver, to support their local businesses to take action on climate change.



We are seeking applications from individuals who are passionate and committed to making a significant contribution towards Manchester's climate change agenda. Candidates will have experience of engaging and supporting businesses to deliver measurable outcomes and outputs. The ability to build positive working relationships with senior management through to operational teams will be key to the successful delivery of this post. As will the ability to ensure the programme becomes financially self-sustaining beyond its set up period during 2021/22.

If you feel that you have the relevant skills and expertise to make a difference, then we want to hear from you.

Responsibilities

- Lead the development and delivery of the Manchester Zero Carbon Business Programme
- Ensure that the programme responds dynamically to the needs of Manchester's businesses and organisations
- Align the programme with the Paris Agreement and ensure it will support organisations to join the global Race to Zero
- Ensure the programme provides practical support to help organisations reduce their CO₂ emissions and increase their resilience to the changing climate, in line with the Paris Agreement and the latest science
- Ensure that the programme is relevant and accessible to businesses of all sizes and sectors found in the city
- Grow Manchester Climate Change Partnership so its members have direct responsibility and influence over at least 50% of the city's direct CO₂ emissions
- Lead Manchester's active participation in the City-Business Climate Alliance initiative, working closely with CDP, C40, World Business Council for Sustainable Development and the other participating cities
- Working closely with The Growth Company and their Green Growth programme
- Secure the staffing and financial resources for the development of the programme during 2021 and its successful delivery from 2022

Essential Skills

- Passionate about environmental change and improvement
- Confident relationship-building: able to build and maintain strong and effective relationships with wide-ranging groups of stakeholders and partners in GM and within the wider international partnership.
- Engaging and influencing: be able to demonstrate your experience of engaging and influencing individuals from C-suite to operational teams
- Strategic thinking: a strategic thinker, able to place your work in a wider context and proactively make connections to the work of other organisations and projects
- Communications: a strong communicator, able to both listen to stakeholders' views as a key input to the programme development and delivery process, and a strong verbal and written communicator to ensure internal and external audiences understand the programme and feel inspired to participate
- Creative and dynamic self-starter: able to think creatively and dynamically to respond to challenges and opportunities, often at pace





Greater Manchester
Chamber of Commerce

**ZERO CARBON
MANCHESTER**

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CLIMATE CHANGE
AGENCY

- Teamwork: able to build and lead effective outcome-focused teams
- Programme management: an experienced programme manager with a track record of managing the successful delivery of large, complex programmes of work on-time, on-budget and to the agreed objectives
- Prioritisation: able to prioritise tasks within a complex and evolving work programme, driven by changing external needs and opportunities, often at pace
- Funding bids and financial management: experienced in securing external funding for the delivery of programmes and managing budgets from a range of external sources
- Personal and professional development: committed to personal and professional development
- Equality, diversity, inclusion and social justice: committed to ensuring principles of equality, diversity, inclusion and social justice are embedded within your work and that of colleagues

Education and Skills

You will have a degree or equivalent qualification in a relevant subject, including, but not limited to:

- Programme management
- Business administration and management
- Environmental management
- Others provided you can explain their relevance

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